Excel Skills App New Test Rubric

Name:	**1=met; 0=not met**	
Objectives		
Column header bold	1	1
Column header center justified	1	1
Row header bold	1	1
Row header left justified	1	1
Double rule borders for column headers	1	1
Double-rule borders for row headers - **Right border of row headers is not double-rule!**	0.5	0.5
Single-rule borders for interior cells	1	1
20% (or so) gray shading for the column headers	1	1
$ on any amounts with American Dollars	1	1
Two decimal places for cells	1	1
Center appropriate title across all columns - **Titles must be more descriptive of the information the chart displays. Something like "Weight of Laptop Across Five Planets (Pounds)**	0	0
Student row added to sheet	1	1
Student row contains formula	1	1
Student row auto updates on graph	1	1
Teacher row auto updates on graph	1	1
Widths adjusted so all text is displayed	1	1
Absolute and relative cell addressing in teacher rows	1	1
Absolute and relative cell addressing in student rows	1	1
Change in conversion table results in change in student and teacher data	1	1
Update in first column of data results in update in all other columns	1	1
Create a chart on separate worksheet	1	1
Appropriate title on chart	0	0
Correctly labels X and Y axis	1	1
Legend on chart	1	1
1-3 sentence response on footer of chart *6 - Good discussion.	1	6
Total # met	22.5	27.5
Score based on 100 %		91.66667

Scale on 3 pts 2.75

Forgot to tell you - your presentation followed all rules and really looked great!!!!